UAEYC 44th annual Conference will be held March 2, 2019
With Leadership Day March 1st
It’s time to register!

UAEYC is proud to welcome Judy Jablon as our 2019 Utah Early Childhood Conference Keynote Speaker.

Click “Register Now” or go to: http://www.cvent.com/d/tgqgfk/4W

Coming up!
Watch for more information!
The Annual CHILD Conference
Get ready for Getting Back to the Basics! and so much more!

June, 2019 day and time to be announced!
Provider Resource Night

The Provider Resource Room is open Thursday Nights - 5pm to 8pm at our Logan Office

Resources Include:
✓ Lamination
✓ Die Cuts – We have New Die Cuts!
✓ Children’s Book bags by theme
✓ Resource Books
✓ Curriculum Books
✓ Book Binding

Get assistance with:
Professional Development, CDA, Career Ladder, Quality Incentive, Marketing Page, Finger Prints (by appointment) and more!

*No resource night in July & December
Check our Facebook page for other closures
The Truth About End-Of-Year Parent Receipts
Source: Tom Copeland – www.tomcopelandblog.com

Every January I get many questions from family child care providers on the same topic:
“Do I have to give the parents in my program an end-of-year receipt?”
“Am I responsible for giving parents my Social Security number or EIN, even if they left owing me money?”
“Do I have to complete IRS Form W-10 and give one to each parent in my program?”
The answer to all of these questions is “no.”

There continues to be some confusion around this issue, so let’s clear things up.
Most parents who pay a child care provider are entitled to claim a federal child care tax credit using IRS Form 2441 Child and Dependent Care Expenses. This form requires the parent to list the name, address, identification number of the child care provider, and the amount paid to the provider.

The Instructions to Form 2441 tell parents they can use IRS Form W-10 Dependent Care Provider’s Identification and Certification to collect the identification number of the caregiver. It’s the parent’s responsibility to give this form to the child care provider. It’s not your responsibility to give this form to the parent.
Few, if any parents, however, are giving their family child care provider Form W-10! According to the law, family child care providers are not required to give parents their identification number and are not required to give parent receipts. If the parent left your program in 2017 you are not required to track them down to give them this information.
If you are on good terms with the parents in your program I do recommend that you give parents an end-of-year receipt, along with your identification number. If you do so, ask the parent to sign one copy and keep it in your records.

This can help protect you if you are audited and are asked to provide evidence of what the parent paid you for the year. Many providers give receipts to parents this time of year, but most don’t keep a copy signed by the parent.
If a parent has left your program earlier in 2017 you can mail them two copies of the receipt (with a stamped envelope) and ask them to sign one and return it to you.
You can use the Form W-10 as your end-of-year receipt. Although the form doesn’t provide a space indicating how much the parent paid, you can write the amount across the top of the form and have the parent sign a copy of the form that you keep in your records.

You can also create your own receipt:

“Received by _____________________ (your name) for child care services for the care of __________ (name of child) for 2017. Provider identification number __________
Signed __________ (parent) ______________ (your name) Dated: __________”

If a parent left owing you money I would recommend telling the parent that you will only give them your identification number once they have paid you in full. The only time you face a consequence is if the parent gives you a copy of Form W-10 and you fail to fill it out. If this happens you face a $50 penalty.

Don’t give parents your Social Security number. Instead, get an Employer Identification Number (EIN) and use it to reduce the chances of identity theft.
CAC - USU Office & Training Facility is located in Logan
CAC-USU Reserved Parking Spots:
If you visit on a weekday during business hours, please use the Care About Childcare reserved parking spaces on the south side of the Family Life Center at 493 N 700 E, Logan (bottom of Old Main Hill)

CAC-USU Brigham City trainings are located at the Utah State University Brigham City Regional Campus (Old Fred Meyers building)

195 West 1100 South
Brigham City

For more information call CAC-USU at: 435-797-1552
Do you have questions about a child under 3 in your care?

Do they have difficulty talking?
Crawling or walking?
Sitting or standing?
Controlling his or her behaviors?

Interacting with others?

Eating?

If you answered yes to any of the above listed concerns, this child may be eligible for services through the baby watch early intervention program at Up to 3 Early Interventions.

For more information on how to help the children in your care, you or the child’s parent can contact:

Up to 3, Early Intervention
At Utah State University
(435) 797-3727 or toll free at 1-866-(MYKIDDO), 1-866-695-4336
www.upto3.org

You can make a difference for children under 3 in your supervision. We can offer support to your program as well as help for the family.
One of the requirements in obtaining a Preschool, Infant/Toddler or Family Child Care CDA credential is earning 120 training hours.

The training hours can be earned in a variety of ways such as completing an online course, professional development trainings obtainable in the workplace or enrolling in the wide range of classes, which are offered through Care About Childcare agency.

A minimum of ten (10) hours of training needs to be complete in each the eight (8) different Competency Standards, along with 40 additional training hours. The standards are outlined on the CDA website cdacouncil.org or a prospective provider wanting to earn the CDA can call the CAC office for additional information on joining the CDA Cohort and scholarships available.

In January and February 2019, the Learning in the Early Years and Ages and Stages courses will be offered at the CAC agency. These two classes would be a great way to begin earning some training hours to use both on the Career Ladder Level 1 and on the CDA credential.

To register for the classes or any other class offered through the CAC agency, please visit careaboutchildcare.utah.gov or call the CAC office. We would be happy to help you.

Call 435-797-1552 or email childcare.help@usu.edu
**Provider Recognition**

Achieved by October, November, December 2018

**Early Childhood Career Ladder**

**Level 1**
Leslie Phillips

**Level 2**
Leslie Phillips

**Level 9**
Whitney Buttars

**Endorsements**

**Infant/Toddler**
Evelyn Borrego

**School Readiness**
Michelle Brower
Brenda Petith

**Special needs**
Norma Martinez

**Family Start-up Grant**
Heather Stockhoff
Maria Diaz
Cali Lott

**Professional Development Incentive Award**

- Amberlynn Andrus- $980.00
- Angela Angel- $1,615.00
- Kimberly Baer- $1,615.00
- Ellen Barrett- $1,615.00
- Muriel Bingham- $1,805.00
- Tammy Bragger- $990.00
- Adesa Cagle-Cox- $1,330.00
- Kati Christensen- $1,118.00
- Tessie Fairbanks- $1,615.00
- Roxanne Hansen- $855.00
- Gina Holdaway- $1,615.00
- Rachael Jessop- $1,615.00
- Brady Johns- $665.00
- Melanie Johnson- $1,235.00
- Melinda Lyon- $1,330.00
- Tiffany Nicholas- $1,330.00
- Leslie Phillips- $265.00
- Lisa Reeder- $1,805.00
- Kristyn Rose- $990.00
- Susan Yates- $990.00

**New Providers**

- Maria Diaz – Providence
- Cali Lott – Tremonton
- Abby Nelson – Brigham City
Community Training Information

Non-Face to Face, Community and Licensing, & Grants

CEU Homework
All of the former UACCRRA CEU homework is now located on the URPD website under Professional Development.
https://urpd.usu.edu/

The cost of CEU credit is now FREE!
The homework will now be mailed to URPD.
The CDA council is now accepting clock hours for CDA renewal so CEU credit is not necessary for this purpose; however, please check with the CDA Council to be sure. 3 CEU’s are still accepted for Career Ladder, Levels 5-8.

Home Provider and Center Licensing Orientation, Training Schedule & Ongoing Rules Training
The Utah Department of Health - Bureau of Child Development Child Care Licensing’s schedule for home and center provider orientation meetings will be posted on their website: http://www.health.utah.gov/licensing/. Go to the website on the “Child Care Providers tab” and then click on “Trainings”. This will give the information for both the initial orientation schedules and the on-going rules trainings.
You can also find a link to their website at: http://www.careaboutchildcare.utah.gov click on contact. Training is online now.
If you have any questions call:
Kat Martinez: 801-698-3244

Box Elder Family Support Center
276 North 200 East
Brigham City, Utah 84302
(435) 723-6010 or 800-733-6010
Crisis/Respite Nursery and Parent Advocate Program

The Logan Family Center
50 South 400 East Logan, Utah 84321
(435) 755-5171
Email: director@loganfamilycenter.org
We are a non-profit organization that is dedicated to serving the families and communities of Northern Utah. For over 20 years, we have provided a number of free resources to help parents effectively raise and teach their children. Families have access to free classes, library materials, and more through our center. Our mission is to educate and empower families, encourage academic progress, promote family literacy, and support parenting success.

Tom Copeland Webinars
These webinars will help you master the business side of family child care.
Take part in a fast-paced webinar hosted by Tom Copeland. Webinars will include information on Basic Record Keeping and important tax updates.
For more information go to:
http://tomcopelandblog.com/
# January Training Classes

<table>
<thead>
<tr>
<th>Course Name</th>
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<tr>
<td>Level 5-8: Special Needs Course 1</td>
<td>January 10, 17, 24, 31, 2019</td>
<td>NEW: USU CAC Office 493 North 700 East Logan</td>
<td>$16</td>
<td>Licensing CL CDA CEU</td>
<td>In this course, participants will learn about working with children with special needs. Topics include introduction to inclusion, understanding disabilities, recognizing children’s strengths and needs, and medical special needs.</td>
</tr>
<tr>
<td>Level 5-8: School Readiness Course 1</td>
<td>January 8, 15, 22, 29, 2019</td>
<td>USU Ext. 195 West 1100 South Brigham City</td>
<td>$16</td>
<td>Licensing CL CDA CEU</td>
<td>In this course, based on Utah’s Early Childhood Core Standards, participants will learn how to effectively and appropriately foster preschooler’s language and early literacy development for school readiness. Areas of focus include: phonological awareness, letter knowledge and concepts of print, early writing, and receptive and expressive language development.</td>
</tr>
<tr>
<td>Level 1: Learning in the Early Years</td>
<td>January 9, 16, 23, 30, 2019</td>
<td>NEW: USU CAC Office 493 North 700 East Logan</td>
<td>$16</td>
<td>Licensing CL CDA</td>
<td>In this course participant explore how young children learn and develop. Areas of focus include: brain development, learning through play, supporting social and emotional development, and positive guidance.</td>
</tr>
<tr>
<td>Level 1-3: Back to the Basics: Methods in Playdough</td>
<td>January 14, 2019</td>
<td>NEW: USU CAC Office 493 North 700 East Logan</td>
<td>$5</td>
<td>Licensing CL CDA</td>
<td>In this course, participants will learn methods of using playdough and skills that children will learn by implementing playdough into a best practice classroom. Come and explore the fun with us!</td>
</tr>
<tr>
<td>CDA Work Night</td>
<td>January 24, 2019</td>
<td>NEW: USU CAC Office 493 North 700 East Logan</td>
<td>Free</td>
<td>Licensing CDA</td>
<td>The CDA Work Night is for those interested in earning the CDA or continuing to work on completing the CDA credential. Free materials and lap tops to use will be available to help complete the CDA process.</td>
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# February Training Classes

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<tr>
<td>Level 5-8: School Age Course 1</td>
<td>February 6, 13, 20, 2019</td>
<td>NEW: USU CAC Office 493 North 700 East Logan</td>
<td>$8</td>
<td>Licensing CL CDA</td>
<td>Learn how to prepare for, survive during, and recover after an emergency to keep your child care thriving. Please bring a copy of your program’s Child Care Licensing Health and Safety Plan for reference throughout the course. A Resource Manual will be provided during the course; an online version with fillable forms is available on urpd.usu.edu under “Forms” or by clicking the link below.</td>
</tr>
<tr>
<td>Level 1: Ages &amp; Stages</td>
<td>February 16, 23, 2019</td>
<td>NEW: USU CAC Office 493 North 700 East Logan</td>
<td>$16</td>
<td>Licensing CL CDA</td>
<td>In this course participants learn about typical developmental milestones for infants, toddlers, preschoolers, and school age children. Participants also learn basic strategies for working with each of these age groups of children.</td>
</tr>
<tr>
<td>Level 5-8: What Do You Do with the Mad that You Feel?</td>
<td>February 21, 28, 2019</td>
<td>NEW: USU CAC Office 493 North 700 East Logan</td>
<td>$8</td>
<td>Licensing CL CDA</td>
<td>In this course, participants will learn that controlling anger is a skill that children learn from their caregivers. They will develop an understanding of how to develop their own self-control, and examine ways to help children develop self-control. Lastly, they will learn strategies for intervention when children are overwhelmed with anger and frustration.</td>
</tr>
<tr>
<td>CDA Work Night</td>
<td>February 28, 2019</td>
<td>NEW: USU CAC Office 493 North 700 East Logan</td>
<td>Free</td>
<td>Licensing CDA</td>
<td>The CDA Work Night is for those interested in earning the CDA or continuing to work on completing the CDA credential. Free materials and lap tops to use will be available to help complete the CDA process.</td>
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<tr>
<td>Utah Association for the Education of Young Children Conference (UAEYC)</td>
<td>March 2, 2019 8:30am – 4:30pm 1 Saturday</td>
<td>Weber State University</td>
<td>See prices on UAEYC website</td>
<td>Licensing CL, CDA, CEU</td>
<td>For more information and to register for the UAEYC Early Childhood Conference, please visit uaeyc.org/Utah-early-childhood-conference.</td>
</tr>
<tr>
<td>Level 5-8: Family Child Care Course 1</td>
<td>March 5,12,19,26,2019 6:30-9pm 4 Tuesdays</td>
<td>NEW: USU CAC Office 493 North 700 East Logan</td>
<td>$16</td>
<td>Licensing CL, CDA, CEU</td>
<td>In this family child care course participants learn skills to help them develop the foundations of a quality home child care program. Areas of focus include building trusting and respectful relationships with children and families, communication skills, and positive guidance.</td>
</tr>
<tr>
<td>Level 1-3, 5-8: TOP Star Training</td>
<td>March 5,12,19,26,2019 6:30-9pm 4 Tuesdays</td>
<td>Bear River Health Department 655 East 1300 North, Logan</td>
<td>Free</td>
<td>Licensing CL, CDA</td>
<td>In this course, participants will develop an understanding of how to prevent obesity in child care settings. They will learn how to develop policies that support mothers who choose to breast feed. They will also learn best practice regarding physical activity and nutrition for children in their care, and how to limit “screen time” in their programs.</td>
</tr>
<tr>
<td>Level 1-3: Creating a Preschool Curriculum</td>
<td>March 5,12, 2019 6:30-9pm 2 Tuesdays</td>
<td>USU- Ext. 195 West 1100 South Brigham City</td>
<td>$8</td>
<td>CL, CDA, CEU</td>
<td>In this course, participants will learn how to plan and implement a developmentally appropriate curriculum. They will learn about child domains, room arrangement, how to do a curriculum web and a lesson plan. They will also learn activities that support whole child learning in the areas of art, music and science.</td>
</tr>
<tr>
<td>Level 5-8: Infant/Toddler Course 1</td>
<td>March 6,13,20,27,2019 6:30-9pm 4 Wednesdays</td>
<td>NEW: USU CAC Office 493 North 700 East Logan</td>
<td>$16</td>
<td>Licensing CL, CDA, CEU</td>
<td>In this course participants explore issues to be considered when setting up for infant and toddler care. Areas of focus include: primary caregiving, group size, continuity of care, the physical environment, daily routines, and respectful caregiving.</td>
</tr>
<tr>
<td>Level 5-8: Guidance &amp; Emotional Wellness Course 1</td>
<td>March 7,14,21,28,2019 6:30-9pm 4 Thursdays</td>
<td>NEW: USU CAC Office 493 North 700 East Logan</td>
<td>$16</td>
<td>Licensing CL, CDA, CEU</td>
<td>In this course, participants will be introduced to the Guidance and Emotional Wellness Pyramid and the Circle of Security. They will learn about concepts developed by CSEFEL (Center for Social Emotional Foundations for Early Learning). They will learn why healthy caregivers are vital to the support of children’s social/emotional development, and how to be aware of, and care for, their emotional well-being.</td>
</tr>
<tr>
<td>Level 2-3: Strong and Smart</td>
<td>March 9 &amp; 16, 2019 8:00am-1:00pm 2 Saturdays</td>
<td>NEW: USU CAC Office 493 North 700 East Logan</td>
<td>$16</td>
<td>CL, CDA, CEU</td>
<td>In this course, participants learn practical ways to promote young children’s physical, cognitive, language and creative development in age-appropriate play and learning activities.</td>
</tr>
<tr>
<td>Level 1-3: Back to the Basics: Music in the Classroom</td>
<td>March 11, 2019 6:30-9pm 1 Monday</td>
<td>NEW: USU CAC Office 493 North 700 East Logan</td>
<td>$5</td>
<td>CL, CDA, CEU</td>
<td>In this course, participants will learn the value of music in the classroom. They will be taught techniques in teaching music to children and important reminders to know throughout singing time. In addition, participants will learn fun and interactive songs that are easy for children to learn.</td>
</tr>
<tr>
<td>Level 1-3 &amp; 5-8: Making Learning Fun</td>
<td>March 19,26,2019 6:30-9pm 2 Saturdays</td>
<td>USU- Ext. 195 West 1100 South Brigham City</td>
<td>$8</td>
<td>CL, CDA, CEU</td>
<td>Training by UAEYC: Be prepared to participate and play! Gain new ideas for making learning FUN and more PRODUCTIVE by using play and emergent curriculum to teach in harmony with children.</td>
</tr>
<tr>
<td>Level 5-8: Director’s Toolbox Course 3</td>
<td>March 23,30,2019 8:00am-1:00pm 2 Saturdays</td>
<td>NEW: USU CAC Office 493 North 700 East Logan</td>
<td>$16</td>
<td>Licensing CL, CDA, CEU</td>
<td>In this course, participants will learn about the power of reflection and self-awareness as it applies to setting direction for your center. This course will also help participants build teacher competence, strengthen staff commitment, and expand opportunities for collaboration.</td>
</tr>
<tr>
<td>CDA Work Night</td>
<td>March 28, 2019 6:00-8:00pm 1 Thursday</td>
<td>NEW: USU CAC Office 493 North 700 East Logan</td>
<td>Free</td>
<td>Licensing CDA</td>
<td>The CDA Work Night is for providers interested in earning the CDA or continuing to work on completing the CDA credential. Free materials and lap tops to use will be available to help complete the CDA process.</td>
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### April Training Classes

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<tr>
<td>Level 5-8: School Readiness Course 2</td>
<td>April 2-9,16,23,2019 6:30-9pm 4 Tuesdays</td>
<td>NEW: USU CAC Office 493 North 700 East Logan</td>
<td>$16</td>
<td>Licensing CL CDA</td>
<td>In this course, based on Utah’s Early Childhood Core Standards, participants will learn how to effectively and appropriately foster preschooler’s early math and science skills for school readiness. Areas of focus include: concepts of number and counting, shapes, spatial relations, patterning, sorting, comparing, and measurement.</td>
</tr>
<tr>
<td>Level 1-3 &amp; 5-8: All About Twos</td>
<td>April 2,9,16,23,2019 6:30-9pm 4 Tuesdays</td>
<td>USU- Ext. 195 West 1100 South Logan</td>
<td>$16</td>
<td>Licensing CL CDA CEU</td>
<td>This course focuses on the unique needs of two year olds and how to be a successful caregiver to two-year-old children. Participants will learn how to promote language-cognitive-social and emotional development, and how to create an environment that supports two year old needs and caregiver sanity.</td>
</tr>
<tr>
<td>Level 5-8: Special Needs Course 2</td>
<td>April 3, 10, 17, 24, 2019 6:30-9pm 4 Wednesdays</td>
<td>NEW: USU CAC Office 493 North 700 East Logan</td>
<td>$16</td>
<td>Licensing CL CDA CEU</td>
<td>In this course, participants will learn about communicating in regards to children with special needs. Topics include building partnerships with families, community resources and supports, facilitating communication with children and families, encouraging speech and basic sign language.</td>
</tr>
<tr>
<td>Level 2 &amp; 3: Advanced Child Development</td>
<td>April 4, 11, 18, 25, 2019 6:30-9pm 4 Thursdays</td>
<td>NEW: USU CAC Office 493 North 700 East Logan</td>
<td>$16</td>
<td>Licensing CL CDA</td>
<td>In this course participants learn basic principles and theories of child development, and how this knowledge can influence their day-to-day work with children. Participants will be introduced to the theories of Maslow, Erikson, Montessori, Piaget, Vygotsky, Kohlberg, Gilligan, and behaviorism.</td>
</tr>
<tr>
<td>Level 1-3 &amp; 5-8: Discovering Science in Child Care</td>
<td>April 30, 2019 6:30-9pm 1 Monday</td>
<td>USU-Ext. 195 West 1100 South Logan</td>
<td>$5</td>
<td>Licensing CL CDA</td>
<td>In this course, participants will become familiar with the definition of science, how to incorporate it into daily activities in child care and what questions to ask throughout a science activity. Participants will also learn how to implement the Scientific Method to use during science and what “big” questions to ask while participating in a science activity.</td>
</tr>
<tr>
<td>CDA Work Night</td>
<td>April 25, 2019 6:00-8:00pm 1 Monday</td>
<td>NEW: USU CAC Office 493 North 700 East Logan</td>
<td>Free</td>
<td>Licensing CDA</td>
<td>The CDA Work Night is for providers interested in earning the CDA or continuing to work on completing the CDA credential. Free materials and lap tops to use will be available to help complete the CDA process.</td>
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<tr>
<td>Level 5-8: Theory &amp; Best Practice Course 4</td>
<td>May 4 and 18, 2019 8:00am-1:00pm 2 Saturdays</td>
<td>NEW: USU CAC Office 493 North 700 East Logan</td>
<td>$16</td>
<td>Licensing CL CDA CEU</td>
<td>In this course participants will learn about Maria’s Montessori’s influence on early childhood environments, Vygotsky’s theories about scaffolding and the Zone of Proximal Development, the work of Kohlberg, Gilligan and Turiel around Moral Development Theory, and Gardner’s Multiple Intelligences Theory.</td>
</tr>
<tr>
<td>Level 2-3: Creating Good Child Care</td>
<td>May 7, 14, 21, 28, 2019 6:30-9pm 4 Tuesdays</td>
<td>USU- Ext. 195 West 1100 South Logan</td>
<td>$16</td>
<td>CL CDA CEU</td>
<td>In this course participants learn strategies for ensuring effective program operation, including program planning, organization, record keeping, and legal issues such as licensing, liability and insurance, custody issues, the Americans with Disabilities Act, and dealing with suspected abuse and neglect. Please note: Session 4 includes a detailed presentation about child abuse, including physical and sexual abuse, and neglect. This content may be triggering for some participants.</td>
</tr>
<tr>
<td>Level 5-8: Guidance &amp; Emotional Wellness Course 2</td>
<td>May 7, 14, 21, 28, 2019 6:30-9pm 4 Tuesdays</td>
<td>NEW: USU CAC Office 493 North 700 East Logan</td>
<td>$16</td>
<td>Licensing CL CDA CEU</td>
<td>In this course, participants will learn about the importance of developmental theory to guidance and emotional wellness. They will learn about additional concepts developed by CSEFEL. They will learn why building healthy relationships and creating supportive environments are the cornerstones of helping children succeed socially and emotionally.</td>
</tr>
<tr>
<td>Level 5-8: Infant/Toddler Course 2</td>
<td>May 8, 15, 22, 29, 2019 6:30-9pm 4 Wednesdays</td>
<td>NEW: USU CAC Office 493 North 700 East Logan</td>
<td>$16</td>
<td>Licensing CL CDA CEU</td>
<td>In this course participant’s learn about the emotional and social development of infants and toddlers. Areas of focus include: temperaments, responsive caregiving, the caregiver’s role in fostering emotional development, socialization, and guidance.</td>
</tr>
<tr>
<td>Level 1-3: Back to the Basics: Building Blocks for Success</td>
<td>May 20, 2019 6:30-9pm 1 Monday</td>
<td>NEW: USU CAC Office 493 North 700 East Logan</td>
<td>$5</td>
<td>CL CDA CEU</td>
<td>In this course, participants will learn how adding blocks to different activity areas can help promote cognitive, social and large motor skills in play. Also, different types of block play will be taught to add creativity to the activity areas.</td>
</tr>
<tr>
<td>CDA Work Night</td>
<td>May 23, 2019 6:00-8:00pm 1 Thursday</td>
<td>NEW: USU CAC Office 493 North 700 East Logan</td>
<td>Free</td>
<td>Licensing CDA</td>
<td>The CDA Work Night is for providers interested in earning the CDA or continuing to work on completing the CDA credential. Free materials and laptops to use will be available to help complete the CDA process.</td>
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</thead>
<tbody>
<tr>
<td>Level 5-8: Family Child Care Course 2</td>
<td>June 4,11,18,25,2019 6:30-9pm 4 Tuesdays</td>
<td>NEW: USU CAC Office 493 North 700 East Logan</td>
<td>$16</td>
<td>Licensing CL CDA CEU</td>
<td>In this course participants learn how to set up and maintain a professional home child care business. Emphasis will be placed on ethical behavior, contract development, record keeping, taxes, and marketing a home child care program.</td>
</tr>
<tr>
<td>Level 5-8: Director's Toolbox Course 4</td>
<td>June 4,11,18,25,2019 6:30-9pm 4 Tuesdays</td>
<td>USU-Ext. 195 West 1100 South Brigham City</td>
<td>$16</td>
<td>CL CDA CEU</td>
<td>In this course, participants will learn how to empower staff and make them vital partners in achieving center-wide goals, as well as prevent and manage problems with potential legal consequences.</td>
</tr>
<tr>
<td>Level 5-8: School Age Course 2</td>
<td>June 5,12,19,26,2019 6:30-9pm 4 Wednesdays</td>
<td>NEW: USU CAC Office 493 North 700 East Logan</td>
<td>$16</td>
<td>Licensing CL CDA CEU</td>
<td>In this course, participants will learn the effect of positive relationships on behavior of school age children. They will learn how to set up environments to optimize positive interactions and how to create behavior support strategies using observation.</td>
</tr>
<tr>
<td>CDA Work Night</td>
<td>June 27, 2019 6:00-8:00pm 1 Monday</td>
<td>NEW: USU CAC Office 493 North 700 East Logan</td>
<td>Free</td>
<td>Licensing CDA</td>
<td>The CDA Work Night is for providers interested in earning the CDA or continuing to work on completing the CDA credential. Free materials and lap tops to use will be available to help complete the CDA process.</td>
</tr>
</tbody>
</table>

# First Aid, CPR and Food Handler’s Training Sources

<table>
<thead>
<tr>
<th>Training Source</th>
<th>Website</th>
<th>Classes Offered</th>
<th>Contact Information</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bridgerland Applied Technology College</td>
<td>Btech.edu</td>
<td>CPR/First Aid</td>
<td>753-6780</td>
</tr>
<tr>
<td>Logan Regional Hospital</td>
<td>Intermountainhealthcare.org</td>
<td>CPR/First Aid</td>
<td>716-5365</td>
</tr>
<tr>
<td>Corey Wiley of Smithfield Fire Dept.</td>
<td><a href="mailto:info@smithfieldcity.org">info@smithfieldcity.org</a></td>
<td>CPR/First Aid</td>
<td>435 881-3925</td>
</tr>
<tr>
<td>Valerie Thomas</td>
<td>Register at: <a href="mailto:earlyedprogram@gmail.com">earlyedprogram@gmail.com</a></td>
<td>CPR/First Aid</td>
<td>435-512-3564</td>
</tr>
<tr>
<td>Mandy Wurfsten</td>
<td></td>
<td>CPR/First Aid</td>
<td>435-245-0702</td>
</tr>
<tr>
<td>Kirk Petersen</td>
<td></td>
<td>CPR/First Aid</td>
<td>435-563-2357</td>
</tr>
<tr>
<td>Brigham City Community Hospital</td>
<td>Brighamcityhospital.com</td>
<td>CPR/First Aid</td>
<td>435-734-4130</td>
</tr>
<tr>
<td>Cache County Bear River Health Dept.</td>
<td>Brhd.org</td>
<td>Food Handler’s</td>
<td>435-792-6500</td>
</tr>
<tr>
<td>Tremonton Bear River Health Dept.</td>
<td>Brhd.org</td>
<td>Food Handler’s</td>
<td>435-257-3318</td>
</tr>
<tr>
<td>Brigham City Bear River Health Dept.</td>
<td>Brhd.org</td>
<td>Food Handler’s</td>
<td>435-734-0845</td>
</tr>
</tbody>
</table>

# Acronyms for Professional Development System

<table>
<thead>
<tr>
<th>Acronym</th>
<th>Definition</th>
<th>How Meets Requirements</th>
</tr>
</thead>
<tbody>
<tr>
<td>LC</td>
<td>Licensing Credit</td>
<td>Meets the requirements for licensing regulations</td>
</tr>
<tr>
<td>CL</td>
<td>Career Ladder Credit</td>
<td>Meets the requirements for the Career Ladder</td>
</tr>
<tr>
<td>CDA</td>
<td>Child Development Associate Credential</td>
<td>Meets the requirements to qualify for the Child Development Associate Credential (CDA)</td>
</tr>
<tr>
<td>CEU</td>
<td>Continuing Education Units</td>
<td>Meets the requirements for Utah Career Ladder</td>
</tr>
<tr>
<td>College</td>
<td>College Credit</td>
<td>Meets the requirements for college credit from USU</td>
</tr>
</tbody>
</table>
Important Reminder
Registration fees vary in amounts. 
For additional information on training amounts and how to register for training courses visit http://www.careaboutchildcare.usu.edu

Registration and pre-payment is required at least five (5) business days in advance of all classes. Remember: if you have to cancel your registration, as long as you do it at least three (3) business days before the first session of class, we can issue you a Training Voucher that you can use for another training class.

If you do register for a class that is full, you have two options:
1. If you choose not to register for the class, your payment will be returned to you.

2. If you choose to register for the class, your payment will be accepted and processed and you will be placed on the waiting list. If a spot in the class becomes available, we will contact you. If you are not able to get into the class, then we will issue you a Training Voucher that can be redeemed for a future training. Please note that we have to receive your paper registration form and payment before you can be placed on the waiting list.

Please contact our office with any questions or concerns. 797-1552 or (800) 670-1552.

Please allow for weather conditions, traffic, construction and basketball game parking issues when attending training classes.

Please take note of the Training Code of Conduct that is in this newsletter.

- Please be on time for classes!

- *If you are not able to arrive on time, then you would need to make up that session of class if you want to use the class for Career Ladder credit.

- *If you arrive late, you can stay to the class and still receive licensing credit hours.

The Code of Conduct will be strictly enforced!
Office & Library Hours

Monday - Thursday - 9am to 5pm
and Fridays, 9am to 3pm

Resource Night:
Thursdays 5pm to 8:00pm except in July and December

Please call and make an appointment before coming
during the day so we can make sure someone is
available to help you.

Street Address: 493 N 700 E, Logan, 84321
Mailing Address: 6510 Old Main Hill, Logan, UT

CAC - USU Staff

Ann Austin
Executive Director

Carrie Stott
Director URPD/CAC

Leah Schilling
Director CAC/URPD

Kim Dutson
Family Child Care Specialist

Stephanie Jensen
Training Coordinator

Janeal Pollock
Referral Specialist, Fingerprint Tech

We can all be reached at:
435-797-1552 or 1-800-670-1552